

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT

MIAMI-DADE COUNTY

REGULAR BOARD MEETING MARCH 10, 2022 6:30 P.M.

> Special District Services, Inc. 8785 SW 165th Avenue, Suite 200 Miami, FL 33193

> > www.keyscove2cdd.org

786.303.3661 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

AGENDA KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT

Palm Breeze Clubhouse 1427 SE 24th Place Homestead, Florida 33035

REGULAR BOARD MEETING

March 10, 2022 6:30 p.m.

A.	Call to Order
B.	Proof of Publication
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes
	1. February 9, 2021 Special Board MeetingPage 2
G.	Old Business
	1. Maverick Security – Performance Update
Н.	New Business
	1. Discussion Regarding Porter Services Proposals
	2. Consider Resolution No. 2022-02 – Adopting a Fiscal Year 2022/2023 Proposed BudgetPage 13
	3. Consider Resolution No. 2022-03 – Election of Officers
	4. Ratify District Actions: First Amendment to Security Services Agreement
I.	Administrative & Operational Matters
	1. Discussion Regarding General Election Qualifying Period (Seat #3 #4 & #5): Noon, Monday, June 13, 20222 through Noon, Friday, June 17, 2022
J.	Board Member & Staff Closing Comments
K.	Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and Legal Holidays Miami, Miami-Dade County, Florida

STATE OF FLORIDA COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared GUILLERMO GARCIA, who on oath says that he or she is the DIRECTOR OF OPERATIONS, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT-FISCAL YEAR 2021/2022 REGULAR MEETING SCHEDULE

in the XXXX Court, was published in said newspaper in the issues of

10/01/2021

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this

1 day of OCTOBER A.D. 2021

(SEAL)

GUILLERMO GAROIA personally known to me

CHRISTINA LYNN RAVIX
Commission # GG 277771
Expires November 19, 2022
Bonded Thru Troy Fain Insurance 803-385-7019

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2021/2022 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Keys Cove II Community Development District (the "District") will hold Regular Meetings in the Palm Breeze Clubhouse located at 1427 SE 24th Place, Homestead, Florida 33035 at 12:00 p.m. on the following dates:

October 13, 2021 November 10, 2021 March 9, 2022 April 13, 2022 May 11, 2022 June 8, 2022 August 10, 2022 September 14, 2022

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-313-3661 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-313-3661 an d/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT

www.keyscove2cdd.org 10/1

21-42/0000553809M

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT SPECIAL BOARD MEETING FEBRUARY 9, 2022

A. CALL TO ORDER

District Manager Armando Silva called the February 9, 2022, Special Board Meeting of the Keys Cove II Community Development District (the "District") to order at 12:15 p.m. in the Palm Breeze Clubhouse located at 1427 SE 24th Place, Homestead, Florida 33035.

B. PROOF OF PUBLICATION

Mr. Silva presented proof of publication that notice of the Special Board Meeting had been published in the *Miami Daily Business Review* on February 9, 2022, as legally required.

C. ESTABLISH A QUORUM

Mr. Silva determined that the attendance of Vice Chairperson Janine Ferreiro and Supervisors Melony Fogelstrom and Cynthia Portillo constituted a quorum and it was in order to proceed with the meeting

Staff in attendance: District Manager Armando Silva of Special District Services, Inc.; and General Counsel Gregory George of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Others in attendance was Jose Fabregas of Property Keepers Management, LLC, Ft. Lauderdale, Florida; Allen Llodra

D. CONSIDER RESIGNATION OF RAQUEL CASTANEDA (SEAT #1)

Mr. Silva stated that he was in possession of resignation letter from Raquel Castaneda with an effective date of January 13, 2022; and it would be in order for the Board of Supervisors (the "Board") to consider. A discussion ensued after which:

A **motion** was made by Ms. Ferreiro, seconded by Ms. Fogelstrom and unanimously passed to accept the resignation of Raquel Castaneda with an effective date of January 13, 2022.

Mr. Silva stated that he was also in possession of resignation letter from Grant Johnson an effective date of February 7, 2022; and it would be in order for the Board of Supervisors (the "Board") to consider. A discussion ensued after which:

A **motion** was made by Ms. Ferreiro, seconded by Ms. Fogelstrom and unanimously passed to accept the resignation of Grant Johnson with an effective date of February 7, 2022

Mr. Silva then stated that there is now a vacancy in Seat #1 & #4 the District's Board of Supervisors and asked if there were any interested persons that meet the qualifications and who would like to serve on the District Board. Allen Llodra, a qualified person, stated that he was interested in serving on the Board. A discussion ensued after which:

A **motion** was made by Ms. Ferreiro, seconded by Ms. Fogelstrom and unanimously passed appointing Allen Llodra to fill the vacancy of the unexpired 4-year term of office in Seat #1, which term of office shall expire in November 2024.

Mr. Silva, Notary Public of the State of Florida, administered the Oath of Office to Raquel Castaneda. In addition, Mr. Silva advised Mr. Llodra of his duties and responsibilities as a Board Member with emphasis on the Sunshine Law, Financial Disclosure for Public Officials (2021 Form 1 must be completed and mailed to the Supervisor of Elections' Office in the County of residency within thirty {30} days of appointment; and the Code of Ethics for Public Officials.

E. ADDITIONS OR DELETIONS TO THE AGENDA

Mr. Llodra asked the Board if they would consider changing the meeting date/time to 6:30 P.M. on the 2nd Thursday of select months. A discussion ensued after which;

A **motion** was made by Mr. Llodra, seconded by Ms. Ferreiro and unanimously passed amending the fiscal year 2021/2022 meeting schedule to reflect the meeting time change from 12:00 P.M. to <u>6:30 P.M.</u> and the meeting dates from Wednesday to <u>Thursday</u> of select months.

F. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

G. APPROVAL OF MINUTES

1. January 12, 2022, Special Board Meeting

Mr. Silva presented the minutes of the January 12, 2022, Special Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Ms. Fogelstrom, seconded by Ms. Portillo and unanimously passed to approve the minutes of the January 12, 2022, Special Board Meeting, *as presented*.

H. OLD BUSINESS

1. Discussion Regarding Maverick Security – Rate Increase

Mr. Silva presented the Board with a proposed rate increase sheet from Maverick Security. The rate increase would amount to an approximate hourly wage increase of \$1.00 bringing the annual security services expense to approximately \$136,269. A discussion ensued after which;

A **motion** was made by Ms. Fogelstrom, seconded by Ms. Ferreiro and unanimously passed conditionally approving the \$1.00 hourly wage increase for Maverick Security; based upon the following conditions: (1) security personnel must ask all visitors for identification; (2) security personnel must review post orders; (3) security personnel must provide visitor passes to all visitors (passes to be provided by District Manager).

I. NEW BUSINESS

1. Discussion Regarding Scope of Services for Porter Services

Mr. Silva presented the Board with the following Scope of Services for the Porter Services:

- Janitorial Services will be performed 5 days a week between the hours of 7:00 A.M. and 5:00 P.M
- Janitorial Services will include the collection of casual trash on District owned roads, sidewalks, commons areas and lake banks.
- Palm fronds will be collected and placed in a designated area assigned by the client for the disposal by the landscape maintenance contractor.
- Golf Cart will be supplied by Contractor
- Empty Doggy Waste Stations within District owned right-of-way

A discussion ensued after which the Board consensus was to authorize District Management to gather at least three (3) proposals to present at the next meeting.

Note: *Ms. Ferreiro excused herself from the meeting at approximately 1:15 P.M.*

J. ADMINISTRATIVE & OPERATIONAL MATTERS

Since Chairperson Grant Johnson resigned and Vice Chairperson Janine Ferreiro had excused herself from the meeting, Mr. Silva recommended that the Board elect a Chairperson for the purpose of executing District documents. A discussion ensued after which: A **motion** was made by Mr. Llodra, seconded by Ms. Fogelstrom and unanimously passed appointing Allen Llodra as Chairperson for today's meeting for the purpose of executing District documents required for recordkeeping purposes.

K. BOARD MEMBER & STAFF CLOSING COMMENTS

There were no Board Member or Staff closing comments.

L. ADJOURNMENT

There	being no	further b	usiness to	conduct, a	motion	was made	by Ms. I	ogelstrom,	seconded	by Ms.
Portill	o and pass	sed unani	mously to	adjourn th	e Regula	r Board Me	eting at	1:35 p.m.		

Secretary/Assistant Secretary	Chairperson/Vice Chairperson	



COMMERCIAL CLEANING PROPOSAL

Prepared for:

KEYS COVE II CDD

FEBRUARY 22,2022

Submitted by:

ANGEL CAMACHO MANAGER

PH: 305-726-1273

OFFICE: 1-855-494-0855

Email: INFO@ATPROCLEAN.COM



FEBRUARY 4,2022

KEY COVE CDD II Canal dr sw 152th ave Miami FL

RE: Commercial Cleaning Proposal

Dear Armando Silva

Thank you for your interest in ATPROCLEAN and for taking time to meet with me to discuss your commercial cleaning requirements for your facility. It was a pleasure meeting you, and I hope that I am able to further illustrate the benefits ATPROCLEAN can provide to you through this proposal.

ATPROCLEAN focuses exclusively on customers that require quality cleaning services, and we have built our client base and reputation on that premise. Approximately ninety-nine percent of our customers renew with us year after year. In this proposal, we will detail how these benefit you!

In our initial meeting, we identified the following areas of concern regarding your current cleaning program. ATPROCLEAN will take special care to ensure these areas receive the highest priority:

- Will pay special attention to detail in all areas of cleaning designed to maintain your facility in top condition.
- A crew who routinely performs all tasks WITHOUT being reminded.
- Will perform FREQUENCY inspections to oversee the condition of the facility.

I will call you to confirm your receipt of this information and answer any questions you may have. Please do not hesitate to contact me should you have any questions in the meantime.

Best Regards,

ANGEL CAMACHO MANAGER CELL:305-726-1273 INFO@ATPROCLEAN.COM



Why Choose ATPROCLEAN?

WHY CHOOSE ATPROCLEAN?

It is simple – we provide **Measurable Cleaning. Guaranteed Results™.** ATPROCLEAN focuses exclusively on clients that require quality-cleaning services, and we have built our client base and reputation on that premise. ATPROCLEAN operating systems, branded processes and outstanding client service have formed the foundation for delivering exceptional cleaning services.

GUARANTEED SATISFACTION

We are so confident of our services that we actually *guarantee* your satisfaction with us. ATPROCLEAN guarantees to respond to and promptly resolve any specific service issues within one business day. If for any reason, ATPROCLEAN should fail to meet either of these obligations, you are entitled to a complimentary cleaning service call.

THE ATPROCLEAN WAY

A consistently clean facility should be viewed as an *investment*, as it provides a real dollar return by not only projecting an image of professionalism and quality to customers but also creating a safe, healthy working environment for your employees. In addition, ATPROCLEAN increases your return on investment by providing the following:

- A well-trained and experienced cleaning crew that you know and trust because they are bonded
- A comprehensive cleaning schedule designed specifically for your facility
- The expertise and ability to provide additional services when needed
- Proactive communication and a ready response any time the need arises
- Quality assurance processes that consider your point of view
- o Top-of-the-line cleaning equipment that removes dust and dirt, rather than redistributing it
- "Green" cleaning chemicals that promote improved air quality
- Hospital-grade disinfectants that kill bacteria and germs
- Material safety data sheets
- Monitoring supplies and informing you when they are low, or restocking them if that is your preference
- The ability to disinfect your entire facility to prevent a bacterial or viral outbreak
- A partner who helps you manage your facility



SCOPE OF SERVICES

- Janitorial Services will be performed _5_ days a week between the hours of 7:00 A.M.
 and 5:00 P.M.
- Janitorial Services will include the collection of casual trash on District owned roads,
 sidewalks, commons areas and lake banks.
- Palm fronds will be collected and placed in a designated area assigned by the client for the disposal by the landscape maintenance contractor.
- Golf Cart will be supplied
- Empty Doggy Waste Stations within District owned rights-of-way.



Pricing Agreement CLIENT: KEYS COVE II CDD CLEANING LOCATION: Canal dr sw 152th ave Miami FL **DESCRIPTION OF CLEANABLE AREA:** FREQUENCY: 5 days per week in accordance with Cleaning Schedule specifications The price includes the trach bags & one gulf cart **START DATE: PRICE** – Regular Service: \$4116.66 per month (Tax not included) NOTE: Pricing is valid for 30 days from the proposal date (March 2, 2022) unless specifically extended by ATPROCLEAN at its sole discretion. PAYMENT TERMS: UPON RECEIPT OF INVOICE. Billing occurs at the beginning of every month. **HOLIDAYS (Days Not Serviced):** New Year's Labor Day Memorial Day Thanksgiving Independence Day Christmas Day **OTHER CONDITIONS:** By executing this Agreement, the parties agree to be bound by these terms and the conditions set forth in the accompanying Cleaning Agreement. LAS CASCADAS HOA AT PROFESSIONAL CLEANING INC

ATPROCLEAN

NAME: _____

TITLE: _____

701 S HOMESTEAD BLVD SUITE 8 HOMESTEAD FL 33030 PH: 1-855-494-0855 www.atproclean.com

NAME:

TITLE:



Cle	aning Agreement									
("atp		_, is made between AT PROFESSIONAL Cleaning IN atproclean and CLIENT agree that atproclean will begin servic ng terms and conditions:								
1.	CLIENT agrees to contract atproclean to perfo	rm cleaning services _2 days per week.								
2.	Atproclean will provide all chemicals, equipment, labor and supervision. CLIENT will provide all restroom paper products, hand soap, and trashcan liners.									
3.	This business contract agreement is obtained by atproclean who hereby agrees to comply with the terms and conditions of this agreement.									
4.	CLIENT agrees to verbally notify atproclean of	any non-performance prior to written notification.								
5.	CLIENT agrees that during the term of this agreement and within ninety (90) days after termination of this agreement, will not employ directly or indirectly any employees, agent representatives of atproclean.									
6.	the same terms and conditions, unless either (30) days prior month. A 3% increase over the reserves the right to further realize fee increasing minimum wage increase. Otherwise, this agree terminating party must give the other party where performance. The non-terminating party shall satisfaction of the terminating party. If satisfaction, the terminating party shall notify the non-terminating that the satisfaction of the terminating party shall notify the non-terminating party.	Il be automatically renewable on the anniversary date, with party shall give written notice of termination, at least thirty the monthly fee will commence upon renewal. Atproclean cases, with previous written notification, should the federal ement may be terminated for non-performance only, and the written notice specifying in detail the nature of any defect in Il have five (5) serviceable days to cure, to the reasonable action is not achieved at the end of the fifth (5) serviceable con-terminating party in writing of failure to cure, and the sys from date of said notice. All written notices must be timely								
7.		month, with current payment due upon receipt, delinquent harge of 1.5% per month (minimum \$15.00) will be assessed								
8.	,	may have, Atproclean is entitled to all costs of collection, fees, collection agency fees, that Atproclean incurs to collect ue.								
9.	- · · · · · · · · · · · · · · · · · · ·	ederally recognized holidays: New Year's Day, Memorial Day, Day, Thanksgiving, and Christmas.								
	Keys Cove II CDD	AT Professional Cleaning INC								
	BY:	BY:								
	NAME:	NAME:								
	TITLE:	TITLE:								

ATPROCLEAN

701 S HOMESTEAD BLVD SUITE 8 HOMESTEAD FL 33030 PH: 1-855-494-0855 www.atproclean.com



SADIE'S PAWS PATROL, LLC

Litter Abatement and Dog Station Maintenance 305-340-9939 sadiespawspatrol@gmail.com

To: Armando Silva From: Grant Johnson

RE: Porter Services for Palm Breeze, Palm Cove, Seascape and Towns of Seascape.

Date: 2/22/22

Armando,

In answer to the attached bid proposal and map you sent out please review the attached proposal..

SPP will patrol the entire property 5 days a week 2 times a day once in the morning and once in the evening for as long as it takes to clean the agreed area. Scheduled patrol days will be Thursday Friday Saturday Sunday and Monday. We will work the weekend as we have noticed that that is when there is a lot of trash left on the ground.

SPP will patrol and pick up all trash on the properties in the CDD right of way as determined by the attached map including palm leaves that have fallen. We will keep the lake shores clean. Also, we will patrol and pick up the outside fence line on South Canal. We will also service and clean up all Dog Stations on the properties. SPP will purchase all material associated with the Dog Station Maintenance, pass the invoice to the CDD for payment with a 15% processing and handling fee added to the material invoice. SPP will provide all vehicles and tools needed to perform all scheduled tasks. The golf cart type vehicle will also have an LED sign that can convey messages to the community such as pick up after your pet.... care for your community please don't litter..... keep Florida Fabulous..... We can also have a message like brought to you by your Property Management Team or your CDD or anything you want!!

Trash will be put in one of the many dumpsters located on the property. We will not put trash in a dumpster that is full or near full.

Cost of Services mentioned will be \$525.00 per week to be invoiced weekly.

Thank you for the opportunity. Sadie's Paws Patrol, LLC Grant Johnson 3053409939



Estimate # Date 3/2/2022 775

Bill To

Keys Cove II CDD C/o Special District Services, Inc. 2501A Burns Road Palm Beach Gardens, FL 33410

Description	Quantity	Rate	Amount
Porter Services to include collecting of litter and Debris located within district boundaries.	52	750.00	39,000.00
1. Schedule: 52 weeks : Monday - Friday between 7 am - 5 PM until outlined areas are free of debris.			
2. All vegetation debris, will be piled is designated areas for landscape company's retrieval.			
3. Bulk trash items will be disposed with prior approval from field manager at an additional cost.			
4. Collection of trash along District owned roads, sidewalks, common areas and lake banks.			
5. Empty doggy Waste stations within district owned right of ways. Bags will be provided by District.			
Golf cart can be provided at an additional expense.	52	125.00	6,500.00
Employees will be uniformed and vehicles will be clearly marked.			
Litter will be hauled daily at no additional cost to district.			
		Total	\$45,500.00

Phone # PH: 305-989-8446

E-mail Trimscape@hotmail.com

RESOLUTION NO. 2022-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM ASSESSMENTS FOR FISCAL YEAR 2022/2023; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors ("Board") of the Keys Cove II Community Development District ("District") is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2022/2023 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2022/2023 attached hereto as Exhibit "A" is approved and adopted.

<u>Section 2</u>. A Public Hearing is hereby scheduled for <u>May 11, 2022</u> at 12:00 p.m. in the Palm Breeze Clubhouse, 1427 SE 24th Place, Homestead, Florida 33035, for the purpose of receiving public comments on the Proposed Fiscal Year 2022/2023 Budget.

PASSED, ADOPTED and EFFECTIVE this 10th day of March, 2022.

ATTEST:	KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT
By:	By:
Secretary/Assistant Se	cretary Chairperson/Vice Chairperson

Keys Cove II Community Development District

Proposed Budget For Fiscal Year 2022/2023 October 1, 2022 - September 30, 2023

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I	PROPOSED BUDGET
II	DETAILED PROPOSED BUDGET
Ш	DETAILED PROPOSED DEBT SERVICE FUND BUDGET
IV/	ASSESSMENT COMPARISON

PROPOSED BUDGET

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2022/2023 OCTOBER 1, 2022 - SEPTEMBER 30, 2023

REVENUES ADMINISTRATIVE ASSESSMENTS MAINTENANCE ASSESSMENTS DEBT ASSESSMENTS OTHER REVENUES INTEREST INCOME TOTAL REVENUES EXPENDITURES MAINTENANCE EXPENDITURES ENGINEERING/INSPECTIONS ANNUAL LANDSCAPE & IRRIGATION MAINTENANCE SERVICES LANDSCAPING UPKEEP IRRIGATION MAINTENANCE & UPKEEP	FISCAL YEAR 2022/2023 BUDGET 101,973 627,447 365,519 0 840 1,095,779
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LANDSCAPING UPKEEP IRRIGATION MAINTENANCE & UPKEEP	3,000
IRRIGATION MAINTENANCE & UPKEEP	210,000
	45,000
	28,000
STREET/ROADWAY MAINTENANCE & UPKEEP	18,000
SECURITY SERVICES/ENTRANCE	138,000
PARKING ENFORCEMENT SERVICES	5,000
GUARD HOUSE UTILITIES & GATE MAINTENANCE	30.000
FP&L POWER - STREET LIGHTS/IRRIGATION PUMP STATIONS	30,000
STREET LIGHT MAINTENANCE	18,000
PAVER RESTORATION & TREE ROOT REMOVAL	10,000
MISCELLANEOUS MAINTENANCE	64,800
MAINTENANCE CONTINGENCY	04,000
TOTAL MAINTENANCE EXPENDITURES \$	589,800
TOTAL MAINTENANCE EXPENDITORES	509,000
ADMINISTRATIVE EXPENDITURES	
SUPERVISOR FEES	8,000
PAYROLL TAXES (EMPLOYER)	612
MANAGEMENT	34.308
SECRETARIAL & FIELD OPERATIONS	9,000
LEGAL	9.500
ASSESSMENT ROLL	10,000
AUDIT FEES	3,600
ARBITRAGE REBATE FEE	650
INSURANCE	8,000
LEGAL ADVERTISING	,
	900
MISCELLANEOUS	1,700
POSTAGE CURRUES	425
OFFICE SUPPLIES	775
DUES & SUBSCRIPTIONS	175
TRUSTEE FEES	4,650
CONTINUING DISCLOSURE FEE	500
WEBSITE MANAGEMENT	2,000
ADMINISTRATIVE CONTINGENCY	1,900
TOTAL ADMINISTRATIVE EXPENDITURES \$	96,695
TOTAL EXPENDITURES \$	686,495
	·
REVENUES LESS EXPENDITURES \$	409,284
BOND PAYMENTS	(343,588)
BALANCE \$	65,696
DULUIAL	05,090
COUNTY APPRAISER & TAX COLLECTOR FEE	(21,898)
DISCOUNTS FOR EARLY PAYMENTS	(43,798)
DISCOUNTS FOR EARLE FAINENTS	(43,798)
EXCESS/ (SHORTFALL) \$	
EAGESS! (SHORTFALL)	-
CARRYOVER FROM RRIOR VEAR	
CARRYOVER FROM PRIOR YEAR	0
NET EVCESS/(SHORTENII)	
NET EXCESS/ (SHORTFALL) \$	<u> </u>

DETAILED PROPOSED BUDGET

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2022/2023 OCTOBER 1, 2022 - SEPTEMBER 30, 2023

REVENUES ADMINISTRATIVE ASSESSMENTS MAINTENANCE ASSESSMENTS DEBT ASSESSMENTS	202	AL YEAR 0/2021 TUAL	FISCAL YEAR 2021/2022 BUDGET	R	FISCAL YEAR 2022/2023	
ADMINISTRATIVE ASSESSMENTS MAINTENANCE ASSESSMENTS DEBT ASSESSMENTS	202	0/2021	2021/2022	2		
ADMINISTRATIVE ASSESSMENTS MAINTENANCE ASSESSMENTS DEBT ASSESSMENTS					2022/2023	
ADMINISTRATIVE ASSESSMENTS MAINTENANCE ASSESSMENTS DEBT ASSESSMENTS	AC	IUAL				
MAINTENANCE ASSESSMENTS DEBT ASSESSMENTS		00.200		70	BUDGET	COMMENTS
DEBT ASSESSMENTS	1	90,309 634,368	91,27 634,36	_		Expenditures Less Interest & Carryover (35%)/.94 Expenditures Less Carryover (65%)/.94
		377,608	367,46			Bond Payments/.94
OTHER REVENUES		0	,	0	303,319	Bond Fayments/.94
INTEREST INCOME		1,608	84	-		Interest Projected At \$70 Per Month
INTERCOT INCOME		1,000		ŧU	040	Interest i Tojected At \$70 Fer Month
TOTAL REVENUES	\$	1,103,893	\$ 1,093,93	6	\$ 1,095,779	
	Ť	.,,	1,000,00	•	1,000,110	
EXPENDITURES						
MAINTENANCE EXPENDITURES						
ENGINEERING/INSPECTIONS		1,625	3,00			No Change From 2021/2022 Budget
ANNUAL LANDSCAPE & IRRIGATION MAINTENANCE SERVICES	3	241,971	190,00			\$20,000 Increase From 2021/2022 Budget
LANDSCAPING UPKEEP		18,855	55,20			Landscaping Upkeep
RRIGATION MAINTENANCE & UPKEEP		14,785	25,20	_		\$2,800 Increase From 2021/2022 Budget
STREET/ROADWAY MAINTENANCE & UPKEEP		16,133	18,00	_		No Change From 2021/2022 Budget
SECURITY SERVICES/ENTRANCE		128,475	138,00			No Change From 2021/2022 Budget
PARKING ENFORCEMENT SERVICES		0		0		Parking Enforcement Services
GUARD HOUSE UTILITIES & GATE MAINTENANCE		31,448	30,00	_		No Change From 2021/2022 Budget
FP&L POWER - STREET LIGHTS/IRRIGATION PUMP STATIONS		22,282	60,00	_		\$30,000 Decrease From 2021/2022 Budget
STREET LIGHT MAINTENANCE		13,833	35,00	_		\$17,000 Decrease From 2021/2022 Budget
PAVER RESTORATION & TREE ROOT REMOVAL		1,500	10,00	_		Line Item Eliminated
MISCELLANEOUS MAINTENANCE		12,073	18,00	_		Miscellaneous Maintenance
MAINTENANCE CONTINGENCY	•	3,310	13,90			Line Item Eliminated
TOTAL MAINTENANCE EXPENDITURES	\$	506,290	\$ 596,300	U	\$ 589,800	
ADMINISTRATIVE EXPENDITURES			<u> </u>	-		
SUPERVISOR FEES		1,600		0	8 000	Supervisor Fees
PAYROLL TAXES (EMPLOYER)		53		0		Supervisor Fees * 7.65%
MANAGEMENT		32,856	33,31	-		CPI Adjustment (Capped At 3%)
SECRETARIAL & FIELD OPERATIONS		9,000	9,00			No Change From 2021/2022 Budget
LEGAL		7,865	9,50	_		No Change From 2021/2022 Budget
ASSESSMENT ROLL		10,000	10,00	_		As Per Contract
AUDIT FEES		3,400	3,50	_		Accepted Amount For 2020/2021 Audit
ARBITRAGE REBATE FEE		650	65	_		No Change From 2021/2022 Budget
INSURANCE		7,265	7,50	00		FY 2021/2022 Expenditure Was \$7,519
LEGAL ADVERTISING		288	1,00	00	900	\$100 Decrease From 2021/2022 Budget
MISCELLANEOUS		1,291	1,70	00	1,700	No Change From 2021/2022 Budget
POSTAGE		125	45	50	425	\$25 Decrease From 2021/2022 Budget
OFFICE SUPPLIES		206	80	00	775	\$25 Decrease From 2021/2022 Budget
DUES & SUBSCRIPTIONS		175	17	75	175	No Change From 2021/2022 Budget
TRUSTEE FEES		4,634	4,65	50		No Change From 2021/2022 Budget
CONTINUING DISCLOSURE FEE		500	50	00		No Change From 2021/2022 Budget
WEBSITE MANAGEMENT		2,000	2,00	00	2,000	No Change From 2021/2022 Budget
ADMINISTRATIVE CONTINGENCY		0	1,90	00	1,900	Administrative Contingency
TOTAL ADMINISTRATIVE EXPENDITURES	\$	81,908	\$ 86,63	7	\$ 96,695	
TOTAL EXPENDITURES	\$	588,198	\$ 682,93	7	\$ 686,495	
				_		
REVENUES LESS EXPENDITURES	\$	515,695	\$ 410,999	9	\$ 409,284	
DOND DAVIAGNIC		(050.750)	(0.45, 44)	2)	(242.500)	2000 D 0 I D
BOND PAYMENTS		(359,753)	(345,41)	3)	(343,300)	2023 P & I Payments Less Earned Interest
BALANCE	\$	155 042	\$ 65,580	6	\$ 65,696	
PALAITYL	Ψ	155,942	_ ₩ 00,001	J	\$ 65,696	
COUNTY APPRAISER & TAX COLLECTOR FEE		(10,598)	(21,86	2)	(21.898)	Two Percent Of Total Assessment Roll
DISCOUNTS FOR EARLY PAYMENTS	+	(42,440)	(43,72			Four Percent Of Total Assessment Roll
2.0000MIOTOR EMETTAMINEMIO	1	(12,770)	(+0,12	•/	(40,730)	. ca stoom of four /toposition from
	\$	102,904	\$ -		\$ -	
EXCESS/ (SHORTFALL)		,	. +	_	Ŧ	
EXCESS/ (SHORTFALL)	1		!			
,		0		0	0	Carryover Balance From Prior Year
EXCESS/ (SHORTFALL) CARRYOVER FROM PRIOR YEAR		0		0	0	Carryover Balance From Prior Year

DETAILED PROPOSED DEBT SERVICE FUND BUDGET

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT **FISCAL YEAR 2022/2023** OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	FISCAL YEAR 2020/2021	FISCAL YEAR 2021/2022	FISCAL YEAR 2022/2023	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
Interest Income	21	25	25	Projected Interest For 2022/2023
Prepaid Bond Collection	22,635	0	0	Prepaid Bond Collection
NAV Tax Collection	359,753	345,413	343,588	2023 P & I Payments Less Earned Interest
Total Revenues	\$ 382,409	\$ 345,438	\$ 343,613	
EXPENDITURES				
Principal Payments	150,000	155,000	165,000	Principal Payment Due In 2023
Extraordinary Principal Payments	55,000	0	0	Extraordinary Principal Payments
Interest Payments	203,638	190,438	178,613	Interest Payments Due In 2023
Total Expenditures	\$ 408,638	\$ 345,438	\$ 343,613	
Excess/ (Shortfall)	\$ (26,229)	\$ -	\$ -	

Series 2005 Bond Information

Original Par Amount = \$11,745,000

Annual Principal Payments Due = May 1st

Interest Rate = 5.50% Annual Interest Payments Due = May 1st & November 1st

November 2005 Issue Date =

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Maturity Date = May 2036

\$3,485,000 Principal Balance As Of 1/1/22 =

Keys Cove II Community Development District Assessment Comparison

	Fiscal Year 2019/2020 Assessment*		Fiscal Year 2020/2021 Assessment*		2	scal Year 021/2022 sessment*	Fiscal Year 2022/2023 Projected Assessment*	
Administrative For Townhome Condominiums	\$	96.39	\$	96.64	\$	98.57	\$	110.13
Maintenance For Townhome Condominiums	\$	685.14	\$	682.85	\$	685.06	\$	677.59
Debt For Townhome Condominiums	\$	797.70	\$	799.17	\$	782.66	\$	778.53
Total	\$	1,579.23	\$	1,578.66	\$	1,566.29	\$	1,566.25
Administrative For Executive Townhomes	\$	96.39	\$	96.64	\$	98.57	\$	110.13
Maintenance For Executive Townhomes	\$	685.14	\$	682.85	\$	685.06	\$	677.59
Debt For Executive Townhomes	\$	968.64	\$	970.42	\$	950.38	\$	945.36
Total	\$	1,750.17	\$	1,749.91	\$	1,734.01	\$	1,733.08

* Assessments Include the Following :

4% Discount for Early Payments

1% County Tax Collector Fee

1% County Property Appraiser Fee

Community Information:

Townhome Condominiums

Executive Townhomes	<u>406</u>
Total Units	926

Townhome Condominiums Information

Total Units	520
<u>Prepayments</u>	<u>314</u>
Billed For Debt	206

Executive Townhomes Information

Total Units	406
<u>Prepayments</u>	<u>189</u>
Billed For Debt	217

520

RESOLUTION NO. 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the "Board") of the Keys Cove II Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, pursuant to Section 190.006(6), *Florida Statutes*, as soon as practicable after each election or appointment to the Board, the Board shall organize by electing one (1) of its members as chairperson and by electing a secretary, and such other officers as the Board may deem necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT, THAT:

PASSED, ADOPTED and BECOMES ATTEST:	KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT		
PASSED, ADOPTED and BECOMES	EFFECTIVE this 10 th day of March, 2022		
	EFFECTIVE 4.: 10th 4 CM1. 2022		
This Resolution shall become effective immediately upon its adoption.			
	Assistant Secretary		
	Secretary/Treasurer		
	Vice Chairperson		
	Chairperson		

FIRST AMENDMENT TO SECURITY SERVICES AGREEMENT

KEYS COVE II COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in the City of Homestead, Miami-Dade County, Florida, and with offices at 2501A Burns Road, Palm Beach Gardens, Florida 33410 (the "District"),

and

MAVERICK SECURITY SERVICES LLC, a Florida limited liability company, whose address is 12250 SW 132 Court, Suite 108, Miami, Florida 33186 (hereinafter "Contractor").

Recitals

WHEREAS, the District and Contractor acknowledge and agree that they are parties to the Security Services Agreement dated July 6, 2000 (the "Agreement"); and

WHEREAS, on October 14, 2020, the District adopted Rules for Parking on District Property ("Parking Rules"); and

WHEREAS, the Contractor provided the District with a proposal to provide parking enforcement services to the District in accordance with the District's Parking Rules (the "Proposal"); and

WHEREAS, District and the Contractor agree to amend the Agreement to provide for additional parking enforcement services on District property; and

WHEREAS, Contractor represents that it is qualified and possesses the necessary labor and services to perform those parking enforcement services, as set forth in this First Amendment.

NOW, THEREFORE, in consideration of the recitals, agreements and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

Section 1. Recitals. The recitals stated herein are true and correct and by this reference are incorporated into and form a material part of this Agreement.

Section 2. The Agreement, Section 2. Duties, is hereby amended to provide parking enforcement duties as set forth in the Proposal, attached hereto and incorporated herein as Exhibit A.

Section 3. The Agreement, Section 3. Compensation, is hereby amended to include additional costs as set forth in Exhibit A.

Section 4. In all other respects not specifically amended by this First Amendment, the Agreement shall remain in full force and effect.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties execute this First Amendment to the Security Services Agreement and further agree that it shall take effect as of the Effective Date first above written.

Attest: Secretary/Assistant Secretary	By: DETRICT MANAGEN - ON REHALF OF MEYS COVE II COD Z8 day of MAY . 2021
Witnesses:	MAVERICK SECURITY SERVICES LLC, a Florida limited liability company
Name: Amanda Rochgue 2	By: Print Title: President
Name. Apmin Not Silva	
(CORPORATE SEAL)	day of _5/25/2021 2:28 PM EDT

EXHIBIT A

PROPOSAL







Keys Cove II CDD

C/o Special District Services, Inc.

2501A Burns Road Palm Beach Gardens, FL 33410

PARKING ENFORCEMENT SECURITY GUARD SERVICES

Proposal:

Solicitation: Keys Cove II CDD

Services: Unarmed Access Control Security Officer

Submitted Date: November 5th 2020

Company Name: Maverick Security Services

Point of contact: Kevin D. McIntyre, VP **Email:** Kmcintyre@mavericksecurity.org

Phone: 786 770 0621

Main Address: 12250 S.W. 132nd Court Miami, FL 33186

Maverick Security Services 12250 S.W. 132nd Court Miami FL 33186 www.mavericksecurityinc.com

Nov. 5th. 2020 Julian Romero Field Operations Manager

Subject: Parking Enforcement

Dear Mr. Romero,

Our company was designed in order to deliver the operational capabilities of the large firms, while offering the direct communication models found in small firms. We believe by bridging that gap, we are able to offer a better level of service, with a higher degree of efficiency. Thus, Maverick Security is pleased to respond to your request for proposal for Security Officer Services.

Being a small business, we feel that we offer several strengths that uniquely qualify us to provide the requested security services. Our training and quality assurance programs, strive to meet the highest standards of personnel and services, a direct reflection of the same values the Keys Cove embraces. Our proprietary H.I.T.S. (Highest Individual Training Standards) program assures that we are constantly developing and mentoring additional officers, so that at no time complacency becomes a factor.

We hope to demonstrate both our commitment to our clients, but also our passion to "raising the bar", and to evolve to be better each and every day than we were the day before. It was in Police work that taught us, no matter how well we deal with a situation or how positive the outcome is, you always need to step back afterwards and ask yourself: "How could I have made that outcome better". That statement has become a keystone in our development towards integrating security, safety, and customer service with cost effectiveness. Our training, our values, and our people have garnered a reputation for quality security services.

We thank you for considering our proposal, and hope you will find our submission comprehensive and compelling.

Sincerely,

Kevin McIntyre
Vice President
Maverick Security Services
kmcintyre@mavericksecurity.org

PARKING ENFORCEMENT SECURITY GUARD SERVICES

PRICE SHEET

Contractor Trade Name: Maverick Security Services

Address: 11250 S.W. 132 court Miami FL 33186

Breakdown	Weekly	Monthly Inspections	Total Monthly Cost	Total Annual Cost
	Inspections			
Project Manager	40	\$ 0.00	\$ 0.00	\$ 0.00
Account Manager	40	\$ 0.00	\$ 0.00	\$ 0.00
Field Supervisor	80	\$ 0.00	\$ 0.00	\$ 0.00
Parking	3 Random	12 Random	\$360.00	\$4,320.00
Enforcement				

Parking Enforcement:

- A. **Software:** We will deploy the SOS Parking Enforcement, which will allow us to track, document, and issue violation reports on violations.
- B. **Random Inspection Procedures:** Officer will arrive on property, conduct a full inspection of the property, and document violations using our online reporting system.
- C. **Monthly Status Report:** Management will receive a statistical report on number of violations issued, number of cars towed, number of warnings issued.

Additional Security Coverage: Maverick charges time and half the usual rate for officers working during additional hours for emergency coverage and special events, if client management is unable to provide at least 48 hours advance notice of a required increase in manpower deployment.

Also Included in the Price:

- A. Online Reporting System (SOS)
- B. CPR/ First Aid training& Certification
- C. Parking Enforcement Certification
- D. Self Defense Level 1 (De-escalation)
- E. Monthly Statistical Reporting

SECTION: CLIENT SERVICE REFERENCES

Current & Former Client:

Customer Name: OCEAN BANK

Address: 780 NW 42nd Ave, Miami, FL 33126

Phone: (305) 442-2660

Contract Title: Local Guard Services, Armed/Un-Armed

Period of Performance: August 2018 - Present

Number and Type of Guards: 32 Unarmed Guards

Customer Contacts: Carlos Martinez (Security Operations Manager) Email: cmartinez@oceanbank.com

Description: Ocean Bank requires the services of approximately 32 unarmed guard personnel for the protection of Employees and assets at several branches throughout Dade, Broward, and Palm Beach Counties. Maverick personnel perform all security functions required at Ocean Bank and related properties, to include access control, security screening, security patrols (vehicle and foot patrols), static posts, and incident response functions. All duties are performed in accordance with Ocean Bank contract specifications, SGIM, Post Orders and SOP'S.

Customer Name: Park Place

Address: 17600 NW 5th Ave Miami, FL 33169

Phone: 305-652-7858 TTY: 711

Contract Title: Local Guard Services, Armed/Un-Armed **Period of Performance:** September 2018 - Present

Number and Type of Guards: 8 Unarmed Guards

Customer Contacts: Tiana Coach (Property Manager) Email: parcplacemanager@gmail.com

Description: Park Place requires the services of approximately 8 unarmed guard personnel for the protection of residents and assets at their residential community. They needed a strong focus security patrols (vehicle and foot patrols), HOA violations, and parking enforcement procedures.

Customer Name: Pinnacle housing Group

Address: 9400 S Dadeland Blvd, Miami, FL 33156

Phone: (305) 854-7100

Contract Title: Un-Armed Guard Services **Period of Performance:** August 2018 - Present

Number and Type of Guards: 16 Unarmed Guards

Customer Contacts: Michael Montgomery (Manager) Email: mmontgomery@pinnaclehousing.com

Description: Pinnacle requires the services of approximately 16 unarmed guard personnel for the protection of pre-construction properties in Dade, Broward, and Palm Beach counties. They required construction, Access Control, and Rover Patrol.



OCEAN BANK



Customer Name: County Wide Investigations

Address: 12250 SW 132nd Ct Ste 113, Miami, FL 33186

Phone: (305) 234-5858

Contract Title: Un-Armed Guard Services
Period of Performance: August 2018 - Present



Number and Type of Guards: 22 – Unarmed/ Armed Guards

Customer Contacts: Ralph Vidal (Manager) Email: rvidal@countypi.com

Description: County Wide requires the services of 22 unarmed/ armed guards to provide physical protection of it's clients on a case to case basis. The assigned officers provide protection for clients that have been victims of crimes (theft, robberies, attempted extortion and attempted kidnappings).

Customer Name: American Concrete Restoration, Inc. **Address:** 10880 SW 68th Dr Miami, FL 33173-2003

Phone: (786) 346-6397

Contract Title: Local Guard Services, Armed/Un-Armed **Period of Performance:** September 2019 - Present



- Concrete restoration / Stucco finish / Paver
- Drywall / Demolition / Kitchens / Painting

Number and Type of Guards: 12 Unarmed Guards

Customer Contacts: Andy Valdes (CEO) Email: andy@aamericanpaintingcontractors.com

Description: American requires the services of approximately 12 unarmed guard personnel for the protection of project sites in Miami Dade, Broward, and Coral Springs. They needed a strong focus access control to ensure that materials do not go missing.